

HEJA PILOT WELCOME & SETUP GUIDE

For families

A quick guide to joining your child's co-curricular group for short-notice activity updates.

Welcome to Heja. MAG is piloting Heja for selected squads and representative teams so families can receive fast operational updates such as cancellations, venue changes, weather impacts, reminders and RSVP prompts.

Get set up in 5 minutes

1. Download Heja

Install the Heja app from the Apple App Store or Google Play.



2. Create or sign in

Use your preferred parent/carer email address. Choose the same email that received the MAG invitation if possible.

3. Join your group

Open the MAG invite link or enter the team code provided for your child's squad or representative team. You can access the team code [here](#).

4. Add your child

Confirm your name and your child's details so coaches can recognise who each family member is connected to.

5. Turn on notifications

Allow push notifications so urgent cancellations or schedule changes do not sit unread in email.

6. Check the schedule (not required for all squads)

Review fixtures, training times and reminders. RSVP when requested so staff can plan attendance and transport.

What to use Heja for, and what to keep in school channels

Use Heja for

- Urgent cancellations or late changes
- Training/fixture time and venue reminders
- Weather, transport, arrival or departure notes
- Squad logistics and RSVP/attendance prompts

Do not use Heja for

- Academic matters or formal school announcements
- Behaviour, wellbeing, medical, legal or confidential information
- Complaints or individual student matters requiring school records
- Anything that should go through existing MAG channels

Need help? If you cannot join, are in the wrong group, or need another parent/carer added, please contact the relevant co-curricular staff member or MAG administration contact listed in your invitation.

Formal MAG learning, wellbeing and administration communication channels remain unchanged.